



## Missed Appointment/Cancellation Policy: *Effective January 1, 2017*

As of January 1, 2017, ***all patients who fail to arrive on time for their scheduled appointments or DO NOT CANCEL 48-hours prior to their appointment will be charged a \$75 (seventy-five dollars) Missed Appointment/Cancellation fee.*** This fee applies to all patients regardless of their insurance status or insurer. Reminder phone calls, appointment cards, and post cards are a courtesy. ***NOT*** receiving a call, appointment card, or post card is not a valid excuse for missed appointments. Keeping the appointment ***YOU MADE*** is your responsibility.

Missed Appointment/Cancellation fees are ***NOT*** covered by insurance and will be the patient's personal responsibility to pay before any further appointments can be made.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_